

# MICHAEL OAK WALDORF SCHOOL

Banking details:	
Standard Bank Claremont Branch	
Account No:	07 187 604 9
Branch Code	02 51 09

4 Marlow Road, Kenilworth 7708

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A co-educational school, based on the principles of Rudolf Steiner  
(website: www.michaeloakschool.org.za)

## FEE SHEET – 2010

### Payable monthly in advance, effective from January 2010

<u>SCHOOL FEES</u>	MONTHLY RATE - R	These fees for 2010 include a <u>monthly sundry charge</u> , tailored for each section of the school (Playgroup, Kindergarten, Classes 1 & 2, Classes 3 to 7, High School). This sundry charge covers the following: <ul style="list-style-type: none"> <li>• Annual accident insurance</li> <li>• School photograph X 1</li> <li>• Text book rentals</li> <li>• Basic sports charge</li> <li>• Monthly general stationery</li> <li>• Outing X 1</li> <li>• Chair-bag in Class 1</li> <li>• Assembly visitor X 1</li> <li>• High school craft materials</li> <li>• High school performance X 1</li> <li>• Workshop Classes 8 &amp; 9</li> <li>• Class camps budgeted to a set amount (Classes 3 to 10)</li> </ul>
Playgroup	1476	
Nursery	1655	
Class 1	2116	
Class 2	2116	
Class 3	2246	
Class 4	2246	
Class 5	2354	
Class 6	2354	
Class 7	2354	
Class 8	2752	
Class 9	2752	
Class 10	2752	

#### FINANCIAL NOTES:

- The school requires payment of full fees during any leave of absence.
  - We offer a 10% discount on fees for families with **older siblings** at other Waldorf schools, on **written application**.
  - Discounts for second and third children will apply only on **written application**, but this sibling discount will not be denied to any family who applies.
  - There is no discount for fees paid in advance.
  - **Piano fees:** For children taking piano lessons, payments made to the school will be allocated first against school fees and then for piano lessons. Should school fees not be up to date, the piano teacher will be advised and piano lessons must be discontinued.
  - **Class camps:** Provision has been made for one class camp for classes 3 to 10. Should the projected camp exceed budget for that class, charges may be added to school fees, or parents could fundraise for the extra amount needed, whichever is preferred by them.
  - **Stationery specific to a class:** Class-specific stationery or materials not covered under the monthly sundry general stationery charge will be billed as an extra charge.
- **Exclusion procedure:**
    - 1 After one month of non-payment, the bursar speaks to the parents and should come away with a payment plan agreed upon between her and the parents for covering the backlog as well as the way forward (30 days default). This to be confirmed in writing.
    - 2 If no agreement for payment is reached, or if it is broken (i.e. second month of default), then bursar, one trustee and one college member will meet with the parents to find a way forward. The agreements reached at this meeting are documented and sent to the parents (60 days default).
    - 3 Should the agreement reached in (2) above be breached, then the Bursar prepares a letter (sent by registered mail and email) notifying the parents that the learner will be excluded at the end of the current term and any outstanding fees will be handed over for collection (90 days).

<b><u>MONTHLY AFTERNOON CARE FEES</u></b>	<b>5 days per week - R</b>	<b>4 days R</b>	<b>3 days R</b>	<b>2 days R</b>	<b>1 day R</b>
<b>Full day</b> (Nursery, Cl 1 & 2 attending beyond 3pm)	875	796	681	519	328
<b>Middle rate</b> (Cl 3 upwards attending longer than 2 hours)	687	647	525	423	289
<b>Half day</b> (Nursery, Cl 1 & 2 attending only until 3pm)	591	557	481	402	253

**Casual Charges per day are: Full day: R 105 Half day: R 82**

**Sports rate: Children who attend for 45 minutes (meal included) R38 per day**

**(please note : Playgroup children may not attend afternoon care without prior permission, granted in exceptional circumstances only)**

**Aftercare fees are calculated on a similar basis to school (i.e. same charge every month, including holiday months). The fees include a proper lunch and a tea-time snack.**

**Changes: Please note that any changes to arrangements to the initial application form must be made in writing to Gonda Brincat and will require two weeks notice.**